

Westlake High School  
**SCHOOL/COMMUNITY COUNCIL MEETING MINUTES**

November 30, 2012 – 7:00pm  
WHS Lecture Hall

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Attending: Todd Abney, Rita Bowers, Natalie Clark, John Festin, Tani Ireland, Scott Mansfield, Kim Moir, Fred Openshaw, Kristen Turner, Ryan Tyson

Absent: Audrey Barton, Nicolette Fike, Leslie Jones, Franci Warner

John welcomed the group to the November meeting. The minutes from the October meeting were read and approved.

Transportation Discussion (follow-up from previous minutes)—

- During the last meeting, the question regarding the participation fees for tennis and golf and whether or not it covers the transportation costs.
- For those two extra-curricular activities, we collected \$2,543 in participation costs and spent \$3,803.99 on transporting those teams.
- There have been times that we asked parents to help us transport to help save costs where we can.

Accreditation—

- Our accreditation went very well.
- The accreditation team took the opportunity to visit with students, patrons, parents and faculty.
- We were given a 5-year clear, which is the best a school can get.
- We were given commendations they felt were our strengths.
- We were also given recommendations they felt we needed to improve on.
- We are going to continue the things that are working well and improve in the areas that are weak.

Stakeholders Report

- The Stakeholder Report was emailed to each council member before it was sent out with report cards.
- Note: The graduation rate in the Stakeholders Report is based on the new way of calculating the rates, which requires us to track students much more closely as they enter Westlake as 9<sup>th</sup> grade students.
- We are pleased with the data and hope we can continue to improve.

UCAS DATA

- There is a new way to monitor success of a school based on the Utah State Office of Education. This takes the place of the No Child Left Behind Act and UPASS. It is based off of CRT proficiency, growth and graduation rate. The best score a school can get is 600.
- Based on this new way to calculate, Westlake is ranked #4 within Alpine School District with a score of 486/600 and a percentage rate of 87%.
- Our growth score was 249/300 and our achievement score was 237/300.
- The area that we need to increase is our graduation rate.
- The trend is good however; we need to stay focused on keeping the growth happening from everyone from the high end of learning to the low end of learning.
- For more information, you can go to the assessment link on the USOE website
- If a student is dual enrolled, it depends on where the majority of their schedule lies
- Students can no longer be dual enrolled in a charter school. They can only attend the classes they are enrolled in.
- To increase in both proficiency and growth our focus is still based off of the 4 essential questions. The rest will take care of itself.

## CTE Data

- Mr. Openshaw presented the CTE Skills test data to the council.
- This data does not count in the UCAS data
- We expect teachers in the CTE department to coordinate and collaborate with other teachers to find out what is working for them.
- If the teachers are a singleton teacher, they collaborate with the other singleton teachers in the district once a month.
- 3 of our CTE tests came in higher than the state average. 4 came in below the state average. Those teachers are aware and are working toward improving.

## Eastshore Center

- We are tracking the students who are enrolled in the Eastshore Center on a spreadsheet, which we haven't done before.
- For the first quarter, there were 226 credits completed.
- Thus far in the second quarter, there have already been 158 credits earned.
- To compare with the years past, 60 credits is the best we have ever done.
- Once we have those students, who are seniors, done and well on their way, we will target the juniors and do the same for them.

## Items From Council Members

- A concern for parents emailing teachers with no response came up. Mr. Openshaw stated that if a parent does not hear back from the teacher within 48 hours, the parent is encouraged to email the teacher(s) again and Cc him or the administrator over their students alphabet.
- Parent/Teacher Conferences—the at-risk appointments went well. Parents like them a lot. However, to accommodate others within the time frame does not work. Ending so early is problematic for parents to make it after work. And having teachers in their individual classrooms make it all the more hard. They gyms are being used for various reasons for the November and April PTC so that is not an option. Could we hold it in the commons/lunchroom area? It is something to look at. Mr. Openshaw is asking that the council go back to the areas that they represent to get feedback from the community on how they would like to see it. We don't want to lose focus on what we know is working and what our goal is. However, we realize that all parents need to be served in this endeavor. Another suggestion is to have chairs inside the classroom rather than out in the hall so teachers can see what kind of a line is waiting or have a sign on the door. Teachers need to be aware that parents are in line. Teachers also need to have a timer so they do not go longer than a 3-4 minute visit. If the discussion goes longer than that, an appointment needs to be made. There will be an agenda item on this at the next meeting on how we want PTC's to be in 2013-14. We have 14.5 hours to work with. Do we want 2 PTC's? 3 PTC's? It becomes hard to have extra-curricular coaches who are on staff at PTC's. Could coaches stay until the general walk-in times are done at 4:30pm and then be excused? Should we switch the appointment times with the walk-in times? Could parents set up appointments through email before showing up? Could there be a Google Doc created from teachers to email to parents and have them sign-up? One thing to keep in mind...teachers are open to have appointments at other times than PTC. These are just some ideas but we do want to have a full discussion on it at our next meeting.

FOLLOW-UP ITEMS:

Parent/Teacher Conference Discussion

NEXT MEETING:

January 3, 2012

7:00pm

Lecture Hall

\*\*Encourage parents to attend the meeting to dialogue PTC