ALPINE SCHOOL DISTRICT
SCHOOL CLUB
APPLICATION FOR AUTHORIZATION

☐ New Curricular Club - Application required no later than 20 DAYS after the first day of school of club’s inception.

Course the club is related to: ___________________________
☐ Subject matter is taught in a regular course;
☐ Subject matter concerns the body of courses as a whole;
☐ Participation is required for a particular course; or
☐ Participation results in academic credit.

☐ Non-Curricular Club – Annual Application Required. Submit to principal no later than 20 DAYS after the first day of school.

1. Educator Advisor ____________________________ ____________________________  
   Printed Name  Signature

2. Date of Application ____________________________ 3. School ____________________________

4. Name of student submitting application ____________________________

5. Recommended name of proposed club ____________________________

6. Summary of proposed club’s purpose and goals (see Club Constitution for details):
   Purpose:
   Goals:

7. Meeting Schedule: __MONTHLY  __WEEKLY  ___OTHER? _________________
   Day of the Week: _________________  Hour: __________________________

8. Attach proposed Club Constitution that will govern this club. It should cover all guidelines, rules, and procedures needed for operation of club and must include the following:
   A. A detailed description of club’s purpose, goals, program, activities, meetings, etc.
   B. Rules and procedures for determining membership which:
      i. may not limit participation or discriminate based on race, color, national origin, gender, or disability;
      ii. requires students participating to be registered in Alpine School District:
      iii. requires parent/guardian signature on approval form;
      Non-Curricular Clubs Only:
      v. requires at least five members;
      vi. limits meeting attendance to club members, except that non-school persons may attend on occasion to make presentations, if approved in advance by the school administration; and
      vii. prohibits non-school personnel or students to direct, conduct, control, or regularly attend meetings or activities of non-curriculum clubs.
   C. Rules and procedures for decision making, governance, and if applicable, electing student officers.
   D. Rules and procedures, if applicable, for raising and spending funds.
   E. Provisions for amending the Club Constitution.
   F. A statement that the club understands and will comply with:
      i. Utah Code 53G-7-701 to 713 & District Policy 5530 regarding governance of school clubs;
      ii. Utah Code 53G-10-402 and Administrative Code R277-474 regarding, among other things, instruction on health and human sexuality; and
      iii. Utah Code 26-53-101 to 301 and the District’s policy on Student Head Injury Policy No. 5550.
   G. Any other provisions as needed to operate club.

8/20lm
Administrator Checklist for Approval of Clubs

Club Approved _______________ Club Not Approved _______________ School Year _____________________

Club's Charter, Constitution, Bylaws: Approved ___________________ Not Approved ______________

Approved Name of Club: _________________________________________________________________

Approved Advisor: _________________________________________________________________

Approved regular meeting dates, times, locations and purposes

Parent permission forms will be completed for every student participating.

Membership in clubs is limited to students who are currently attending the school.

Completed and specific club constitution.

Appropriate and relevant activities to the club's purpose. (If a non-school person is allowed to make a presentation to a club, copies of any written or media materials presented must be given to the school by 24 hours after the meeting.) Utah Code 53G-7-708 (3)(6)

CURRICULAR CLUB VERIFICATION – Does this club have:

☐ Subject matter is taught in a regular course;
☐ Subject matter concerns the body of courses as a whole;
☐ Participation is required for a particular course; or
☐ Participation results in academic credit.

Conditions or Comments:

I certify that this club follows District Policy and Guidelines:

Administrator Signature: ____________________________ Date: ______________
Parents may call the school for any additional information if needed.

Student Name ____________________________________________ Grade _______ School __________

Name of Club _____________________________________________________________________________

PARENT CERTIFICATION

As the parent/guardian of the student listed above, I give my permission for this student to be a member of the above named curriculum club.

I have read a copy of the club’s approved application form, signed by the principal, which includes:

- a summary of the club’s purpose, goals, and activities
- the name of the assigned faculty advisor
- the group’s regular meeting dates, times, and locations

I understand that:

- copies of this club’s Charter, Constitution, or Bylaws are available at the school
- the club’s Charter, Constitution and Bylaws must be consistent with applicable state and federal regulations, and the club shall comply with all District policies
- copies of applicable laws, regulations, and policies are available at the school
- faculty sponsors will organize and direct the purpose and activities of the curriculum club

I understand that the school may verify my approval of my student’s membership in this club

Parent/Guardian Signature __________________________________________ Date ______________

Daytime Phone ___________________________ Evening Phone _____________________________

STUDENT CERTIFICATION

I certify that the above information is true and accurate, and that my parent/guardian personally signed this approval form

Student Signature __________________________________________ Date ______________