



Westlake High School

SCHOOL/COMMUNITY COUNCIL MEETING MINUTES

Thursday, March 11, 2021 – 5pm

WHS Media Center

Attending: Collette Baugh, Lynne Benham, Karin Brown, Whitney Christensen, Natalie Clark, Matthew Everett, Brandon Jackson, Julie King, Gary Twitchell, Harmony Withers

The minutes from the January 7, 2021 meeting were reviewed. A motion to approve the minutes was stated, seconded and approved.

Mr. Twitchell started the meeting by congratulating Westlake on earning the number one spot in the 6A UIAAA Director's Cup. This honor is awarded each year to the top school in each class that demonstrates combined excellence in athletic, academic, and sportsmanship & student-leadership. Each category makes up a percentage toward a school's total ranking:

- **Athletic (40%):** The place or position a school team finishes in the state tournament.
- **Academic (40%):** Varsity team GPA.
- **Sportsmanship & student-leadership (20%):** Schools participation in UHSAA-sponsored sportsmanship and leadership initiatives.

SCHOOL LAND TRUST DISCUSSION AND PROPOSAL

Westlake's School Improvement Plan (SIP), is to achieve a 92 % or higher graduation rate, and increase proficiency rates by a minimum of 1% on ASPIRE testing. To help achieve these goals, Mr. Twitchell is proposing the following for the 2021-22 school year:

- Save \$32,000 from the 2020-21 Trustland budget, and roll it into the 2021-22 budget.
- Pay personnel—advocates, credit recovery center aides and teacher 1/7ths.

We are projected to grow approximately 150 students next year. The council expressed their gratitude for the efforts in keeping classes sizes low. There were not any reservations from the council members who were in attendance. The proposal will be sent out virtually—please watch your emails.

ITEMS/CONCERNS FROM COUNCIL MEMBERS

- The council thanked Mr. Twitchell for everything he has done for Westlake and wished him the best on his new position.
- Congratulations on our winter sports teams! The spirit and unity has been felt by all.
- We have 2 of our Sterling Scholars moving on to the state level. We wish them luck!!!
- School Board member, Julie King, explained to the council that the School Board is trying to determine what kind of student enrollment there will be next year. Across the district, they figure they have lost about 1500 students to online, charter schools and homeschooling.
- Could there be better communication with teachers and counselors to students and parents? A parent feels that the communication is inconsistent. Mr. Twitchell expressed that there is a policy for communication to be returned to students/parents within 48 hours. If that is not happening, please let him know.
- There is a food pantry available to students who need a little extra help. We are always looking for donations. Donations can be brought to either the counseling office or the main office. Will it be available in the summer?
- Prom is happening! It is on the turf, which will hold about 1200 students. We are asking girls to wear flat shoes (no heels). Students will be given a colored wristband to stay in that section of the field. We will do temperature checks at the gate. Tickets are on sale now to seniors only. We want to make sure our own students get first grabs. It will then open up to juniors and sophomores, then, if there are any left, we will open it up to dates outside of Westlake.

2021-22 Proposed Trustland Plan

Estimated Trustlands from ASD for 2021-22	\$299,202
Estimated roll over from 2020-21	\$32,000
Total estimated funds for 2021-22	\$331,202

Goal #1:

Westlake High School will achieve a graduation rate of 92% or higher at the end of the 2021-22 school year and prepare students for post high school opportunities.

Action Steps:

1. Six aides/advocates will be hired to work with at-risk students. They will monitor student progress toward graduation and help students find success in their current courses by working directly with the students. Five advocates will be paid from Trustland Funds and one advocate will be paid from other school funds.
2. Two Aides will be hired to assist students in the Credit Recovery Center. They will provide tutoring for on-line courses, proctor student testing, and monitor student progress toward credit recovery. One Aide will be paid from Trustland Finds and one aide will be paid form other school funds.
3. Teachers will be provided training to develop best practices regarding student interaction and providing formative feedback to students. Formative Feedback is shown to have a .72 Effect Size on student learning.
4. Teachers preparatory periods will be purchased to reduce class sizes and allow teachers to increase one-on-one interactions.
5. One Additional Advocate and one additional Credit Recover Aide will be hired using At-Risk money and General Administrative funds. (\$43,224)

Trustland Expenditures for Goal #1:

Hiring 5 Advocates and 1 Credit Recovery Aide: \$129,672

Collaboration/Inservice Training: \$4,7140

Purchase of 16 Prep Periods (1/7ths) Approximately 2.6 FTE: \$196,816

Total Expenditures: \$331,202

Goal #2

Westlake will increase proficiency rates by a minimum of 1% on ASPIRE. Westlake has also set a goal of: (1) 15% of seniors enrolled in an A.P. or Concurrent Enrollment class, (2) 90% of students enrolled in A.P. taking the A.P. test, (3) A 70% pass rate on A.P. tests. Non-ASPIRE related courses and non-A.P. courses have set goals for improvement based on Student Learning Outcomes (SLO's). Improved SLO proficiency will be used to assess improvement for Non-ASPIRE and Non-AP courses. Westlake will prepare students for the ACT and help students be more successful when they take the ACT. Westlake has set a goal to increase the percentage of students taking the ACT and increase the average Westlake composite score for the 2019-20 school year.

Action Steps:

1. The Counseling Center will purchase ACT preparatory materials.
2. These will be disseminated to personnel who are preparing students for the ACT.

3. A practice ACT test will be administered to all Sophomores. It will be scored and reviewed with students by classroom teachers.
4. ACT prep classes will be offered and taught after school.
5. An ACT Preparation course will be purchased from Cedar Valley High School, and the ACT course will be offered to students. At the end of the year, the teacher will submit a summary of how the equipment and software benefited students. The summary will include baseline data compared to baseline data from previous years.
- 6: Funds will be allocated to provide teachers professional development time so they can keep current on best teaching practices. Professional development could include: seminars, conferences and professional learning community collaboration. Examples of past approved conferences are: A.P. conferences, BYU Literacy Conference, Utah STEM conference, etc.
7. Teachers will apply for professional development funds through the Leadership Committee. The following criteria will be used for determining allocations:
 - a. What is the nature of the professional development?
 - b. What are the targeted student learning outcomes?
 - c. How will the student learning outcomes be measured?
 - d. How do the student learning outcomes tie to the school improvement plan?
 - e. What is the time frame for the professional development (date and times)?
 - f. If teachers apply for professional learning collaboration time, then Teachers will be encouraged to meet in 7 hour blocks of time in the summer and on Saturdays during the school year.
8. Chromebooks and Charging stations will be purchased for classrooms to assist with one-to-one deployment of Chromebooks.
9. Teachers will be offered training on how to use Chromebooks for deeper learning. Training will be primarily from the Innovative Learning Coach and the Media Specialist.

Expenditures for Goal #2:

\$0 from Trustlands

ACT Prep Materials and ACT prep tutoring: \$20,000 out Comp Guidance and Fund 21

Chromebooks/charging stations \$44,000 out of Admin Tech Funds

Software: \$20,000 out of Admin Tech

AP Conferences \$2,000 out of AP Funds

Other Conferences: \$6,000 out of Fund 21

Collaboration: \$14,000 out of Fund 21

Total: \$106,000